



**Heartland Board of REALTORS® , Inc.**

655 Fox Run Road, Suite M, Findlay, OH 45840

Phone: (419) 422-3833 FAX: (419) 422-1453

**Application for Membership - Broker**



**SECTION I**

1. Name: \_\_\_\_\_

2. Address/Phone: \_\_\_\_\_  
(Street) (P.O. Box/Apt. #)

\_\_\_\_\_  
(City) (State) (Zip) (Phone)

3. E-Mail Address: \_\_\_\_\_

I hereby apply for  primary;  secondary REALTOR® membership in the Heartland Board of REALTORS®, and enclose my check in the amount of \$\_\_\_\_\_, which I understand will be returned to me in the event that I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the orientation course of the Heartland Board of REALTORS® within one year of joining, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate business disputes in accordance with the *Code of Ethics and Arbitration Manual of the NATIONAL ASSOCIATION OF REALTORS®*, the Bylaws, and Rules and Regulations of the Heartland Board of REALTORS®, the Ohio Association of REALTORS®, and the National Association, and I further agree to complete satisfactorily, a reasonable and nondiscriminatory written examination covering such Code, Bylaws, Rules and Regulations, and duty to arbitrate. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the Board, through its Membership Committee or otherwise, to invite and receive information and comment about me from any Member or other person, and I agree that any information and comment furnished to the Board by any Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Heartland Board of REALTORS® with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant’s verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have been established previously as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

*NOTE: Dues payments to the Heartland Board of REALTORS® are not refundable and are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses.*

4. I hereby submit the following information for consideration for membership:

Name as shown on license:  Mr./  Ms. \_\_\_\_\_

Name as you want it to appear on roster: \_\_\_\_\_

License Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Name of Principal Broker: \_\_\_\_\_

Name of Office: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_

Office E-Mail Address: \_\_\_\_\_

Office Web Address: \_\_\_\_\_

Please check the appropriate box to designate mailing address:

- Office  
 Home

Please check what type of firm you operate:

- Sole Proprietor  
 DBA  
 Partnership  
 Corporation

Please check what position you hold with the firm:

- Principal  
 Partner  
 Corporate Officer  
 Other: \_\_\_\_\_

5. I agree that if accepted for Membership in the Heartland Board of REALTORS®, I shall pay the fees and dues as from time to time established.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

## **SECTION II**

This section must be completed by applicants for REALTOR® Membership, whether primary or secondary or “designated”, who are principals, partners, corporate officers, or individuals in positions of management control on behalf of individuals who are not physically present and engaged in the real estate profession in connection with the firm’s office located within the jurisdiction of the Heartland Board of REALTORS® (e.g. branch office managers).

1. State the names and titles of all other principals, partners, or corporate officers of your firm.

\_\_\_\_\_

<i>(Name)</i>	<i>(Title)</i>
---------------	----------------

\_\_\_\_\_

<i>(Name)</i>	<i>(Title)</i>
---------------	----------------

\_\_\_\_\_

<i>(Name)</i>	<i>(Title)</i>
---------------	----------------

2. Is the office address, as stated in Section I, your principal place of business?
- Yes
- No

If no, please state address of current place of business:

\_\_\_\_\_

3. List the names and addresses of all branch offices or other real estate firms in which you are a principal, partner or corporate officer within the jurisdiction of the Board:

\_\_\_\_\_

<i>(Name)</i>	<i>(Address)</i>
---------------	------------------

\_\_\_\_\_

<i>(Name)</i>	<i>(Address)</i>
---------------	------------------

\_\_\_\_\_

<i>(Name)</i>	<i>(Address)</i>
---------------	------------------

4. Business and Credit References:

General Account: \_\_\_\_\_

<i>(Name of Bank)</i>	<i>(Account #)</i>
-----------------------	--------------------

Escrow Account: \_\_\_\_\_

<i>(Name of Bank)</i>	<i>(Account #)</i>
-----------------------	--------------------

Others: \_\_\_\_\_

<i>(Name of Bank)</i>	<i>(Account #)</i>
-----------------------	--------------------

### **SECTION III**

**NO RECENT OR PENDING BANKRUPTCY** is intended to mean that the applicant or any real estate firm in which the applicant is a sole proprietor, general partner, corporate officer, or branch office manager, is not involved in any pending bankruptcy or insolvency proceedings or, has not been adjudged bankrupt in the past three (3) years. If a bankruptcy proceeding as described above exists, membership may not be rejected unless the Board establishes that its interests and those of its members and the public could not be adequately protected by requiring that the bankrupt applicant pay cash in advance for the Board and MLS fees for up to one (1) year from the date that membership is approved or from the date that the applicant is discharged from bankruptcy (whichever is later). In the event that an existing member initiates bankruptcy proceedings, the member may be placed on a "cash basis" from the date that bankruptcy is initiated until one (1) year from the date that the member has been discharged from bankruptcy.

**NO RECORD OF OFFICIAL SANCTIONS INVOLVING UNPROFESSIONAL CONDUCT** is intended to mean that the Board may only consider judgments within the past three (3) years of violations of (1) civil rights laws; (2) real estate license laws; (3) or other laws prohibiting unprofessional conduct against the applicant rendered by the courts or other lawful authorities.

1. Are you or is any real estate firm in which you are a sole proprietor, general partner, or corporate officer involved in any pending bankruptcy or insolvency proceeding or have you or any real estate firm in which you are a sole proprietor, general partner or corporate officer been adjudged bankrupt in the past three (3) years?

- Yes  
 No

If yes, specify the place(s) and date(s) of such action, and detail the circumstances relating thereto (attach a separate sheet if necessary):

---



---



---



---



---

2. Do you hold, or have you ever held, a real estate license in any other state?  
 Yes  
 No

If yes, please specify (attach a separate sheet if necessary): \_\_\_\_\_

---

3. Has your real estate license, in this or any other state, been suspended or revoked?  
 Yes

No

If yes, please specify the place(s) and date(s) of such action, and detail the circumstances thereto (attach a separate sheet if necessary):

---

---

---

---

---

4. Are there now any pending or unresolved complaints, or have there been within the past 3 years, any complaints against you or the firm with which you have been associated before any state real estate regulatory agency or any other agency of government?

- Yes
- No

If yes, specify the substance of each complaint in each state, the agency before which complaint was made, and the current status or resolution of such complaint (attach a separate sheet if necessary):

---

---

---

---

---

**SECTION IV**

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact may be grounds for revocation of my membership if granted.

---

*Signature of Applicant* *Date*

**SECTION V**

INFORMATION SUPPLIED UNDER SECTION V IS NOT REQUIRED, BUT WILL ASSIST THE BOARD IN ESTABLISHING HISTORICAL DATA REGARDING ITS MEMBERS. INFORMATION FURNISHED UNDER SECTION V WILL NOT BE USED IN EVALUATING AN APPLICANT'S QUALIFICATIONS FOR MEMBERSHIP.

1. Highest level of education (please check appropriate box):
- High School or GED
  - Associate Degree (2 year degree)
  - Bachelor Degree (4 year degree)
  - Graduate Degree (MA or PHD)
  - Other (i.e. technical school, etc.): \_\_\_\_\_

2. First entered the real estate business \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_  
 \_\_\_\_\_  
 (city) (state)

3. Have you been engaged continuously in the business since then?
- Yes
  - No

If no, please specify what years you were involved in the real estate business:  
 \_\_\_\_\_

4. How many years have you been active in the real estate business as a salesperson?  
 \_\_\_\_\_

5. In what phase of real estate do you specialize?
- Residential Sales
  - Commercial Sales
  - Property Management
  - Other: \_\_\_\_\_

6. In what other businesses have you been engaged?

<i>Name and Address of Business</i>	<i>Position Held</i>	<i>Date Began</i>	<i>Date Ended</i>

7. First licensed in the State of Ohio: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

8. Continuously licensed since: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

9. Established in present location since: \_\_\_\_/\_\_\_\_/\_\_\_\_

10. Last previous location: \_\_\_\_\_  
(city) (state)

11. Resident in Hancock County or surrounding area since: \_\_\_\_/\_\_\_\_/\_\_\_\_

12. Previous address: \_\_\_\_\_  
(city or county) (state)

13. Are you a member of any other real estate Board or Association whether or not affiliated with the NATIONAL ASSOCIATION OF REALTORS®?

- Yes
- No

If yes, please list the name of each organization, type of membership held, and dates the membership was held (attach separate sheet if necessary):

---



---



---



---

14. Have you ever participated in a Multiple Listing Service?

- Yes
- No

If yes, please indicate the name and location of MLS:

---

15. Please indicate the following Board Committees on which you would be interested in serving:

- |   |   |
|---|---|
| <input type="checkbox"/> Awards                             | <input type="checkbox"/> Long Range Planning        |
| <input type="checkbox"/> Board Office and Personnel         | <input type="checkbox"/> Membership/Orientation     |
| <input type="checkbox"/> Community Service                  | <input type="checkbox"/> Multiple Listing Service   |
| <input type="checkbox"/> Constitution and Bylaws            | <input type="checkbox"/> Nominating and Elections   |
| <input type="checkbox"/> Education/Program                  | <input type="checkbox"/> Professional Standards     |
| <input type="checkbox"/> Equal Opportunity, Vigil, & Ethics | <input type="checkbox"/> Public Relations           |
| <input type="checkbox"/> Finance                            | <input type="checkbox"/> RPAC/Legislative           |
| <input type="checkbox"/> Golf Outing                        | <input type="checkbox"/> Social                     |
| <input type="checkbox"/> Grievance                          | <input type="checkbox"/> Standard Forms & Practices |
| <input type="checkbox"/> Lock Box                           |   |

16. Are you currently employed or engaged in any other business or profession?

- Yes
- No

If yes, please specify business name, location, and position held:

---

---

17. Place of Birth: \_\_\_\_\_  
(City or County) (State) (Country)

18. Date of Birth: \_\_\_\_\_

19. Ethnic/National Origin:  White  
 Black  
 Asian  
 Hispanic  
 Native American  
 Other: \_\_\_\_\_

**SECTION VI:**

**MLS PARTICIPATION AGREEMENT**

